457(b) Plan Enrollment Instructions—El Paso ISD

RECOMMENDED BROWSER FOR A PC IS <u>INTERNET EXPLORER</u> RECOMMENDED BROWSER FOR A MAC IS <u>SAFARI</u>

These are instructions for **first time users creating a 457(b) account** with El Paso ISD. If you already have a 457(b) account already in our system, please proceed to instructions for logging in with SSN and last four of SSN (Step 5).



 Go to <u>www.region10rams.org</u> to set up your salary deferral (contribution amount) and allocation. Click on the green "Login" button at the upper right corner.



nu below to find forms, resources, and se our general forms by plan type on the

Home About Us Contact Us Access My Plan

Quick Access Forms Plan Description

Plan Typ

RAMS

EDUCATION SERVICE CENTER

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From the navigation bar, select "E" then select "EI Paso."

457EnrollmentInst 7/2016



		tuck New User
Л	Enter the plan password elpas/157 (case sensitive)	Plan Password *
ч.	Click "NEXT."	your account could be disabled. The plan password for encoding critine can be found in the summary Flan Description for your employer. They can be found at one of the websites below.
		Plan Passwords
		Region 10 RAMS Participating Districts
		CalSTRS Participating Districts
		All Other TCG Administrator Clients
		For questions call 800-943-9179
		CANCEL NEXT
		Please enter social security number
5.	Enter your Social Security number (no dashes).	You have successfully entered the plan password. In order to continue, you must now enter your Social Security Number
		SSN *
		T-

If the website indicates that "a user name and password already exists," then proceed with the following steps:

- A) Enter your Social Security Number as the username, and the last four of your social as the password For example: Social Security number 123-45-6789 Username: 123456789 Password: 6789
- B) If you are still unable to login, please call (800) 943-9179.

NOTE: Your login for the **125 Supplemental Benefits** is different from your **457 Retirement Plan** login.

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	Personal Information Username Information Username Information Username Information Username Information Username and with an astrick (0 must be completed before you can proceed to the next step. Establish your seemane * (uphasumeric dipts, case exembles) Establish your seemane * (uphasumeric dipts, case exemables) Establish your seemane, You will need them to access your account via the plan website in the future. Establish your seemane, planse as up the sonser to your "Lest Passeed" verification question.
6. Enter all required information. Click "NEXT."	Verfredering question
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		T Catricolo Politica reports		Phan benetiken 🗸
-	Designate your boasticies on this server	Designate Your Bene	eficiaries	- Print
7.	Designate your beneficiaries on this screen.	Overall Progress: 33% Co	mplete	
	After you insert your Primary beneficiary's	This designation can have important to	xx and legal effects: you may wish to consult your advisor before continu	uhg.
	information disk ADD to add additional	Beneficiary Designation 1		
		items marked with asterisk (*) must be	completed before you can proceed to the next step.	
	beneficiaries.	Beneficiary type Primary \$	Beneficiary percentage	
		Name	Relationship Birth date	Social security number (optional)
	Click NEXT when you are done.	Street address 1	Street address 2	
		City	State Zip code Country	
				DELETE
		ADD		BACK NEXT

8. <u>Contributions</u>						æ
Select your selection from the drop	📅 Dashboard 🛛 Forms & Reports					Plan Selection 🗸
down box—either the Pretax or	Contributions					Print
post-tax Roth contribution type.						
	Overall Progress: 40% Comple Current Contribution Amounts	ete				
	Last Web/VRU Contribution			Total		
Enter the contribution dollar	Pre-Tax Deferral			\$0.00 per pay period		
amount per pay period. (If allowed	Roth			\$0.00 per pay period		
by your district, you may select	Change Contribution Amounts Please enter a contribution percentage or do	lar amount that your employe	r will deduct from your comp	ensation each payroll period f	for deposit to your	account.
your funds by percentages.)	> Rules and Criteria					
	Action	Contribution Type	Percent/Dollar	Current Contribution	New Contribu	ution Rate
	No change \$	Pre-Tax Deferral	Dollar	Not contributing	0.00	per pay period
	No change \$	Roth	Dollar	Not contributing	0.00	per pay period
Discounts that the contribution amount is	RESET				BACK	> NEXT
the amount you want deducted from your						
paycheck EVERY pay period.						

9. Click All Sources to reveal the funds available.

Select Investments		F
Overall Progress: 50% Co	umplete	
The investment elections you enter be	How will be applied to all sources of contributions (including any employer con bance your investment elections. For more information, please contact your of	ntributions). Please note that once you have completed the lan administrator once you have completed the enrollment
enrollment process, you can always ch process.		
enrollment process, you can always ch process. I elect to invest all future contributions	s (including employee and employer contributions) as follows.	
enrollment process, you can always ch process. I elect to invest all future contributions > Rules and Criteria	s (including employee and employer contributions) as follows.	



 Here you will apply the dollar amount (or percentage) of your contribution to the investment(s) of your choice.

Once you are satisfied with your choices and your total at the bottom of the page equals 100%, click **NEXT.**

verall Progress: 50% Complete e investment elections you enter below will be applied to mpleted the enrollment process, you can always change y mpleted the enrollment process.	all sources of contributions (inclu					
e investment elections you enter below will be applied to i mpleted the enrollment process, you can always change y mpleted the enrollment process.	all sources of contributions (inclu					
mpleted the enrollment process.	our investment elections. For my	uting any employer contributions). Please n	ote that once you have			
		and more preserved and a preserved	in the period of			
I elect to invest all future contributions (including employee and employer contributions) as follows.						
> Rules and Criteria						
All Courses						
Investment	0	Bastland New Bastl				
BAMS Appressive Growth	details	CElections New Election	0.00			
RAMS Capital Preservation	details	0.00%	0.00 %			
RAMS Conservative	details	0.00%	0.00 %			
RAMS Growth	details	0.00%	0.00 %			
RAMS Moderately Conservative	details	0.00%	0.00 %			
RAMS Signature Portfolio	details	0.00%	0.00 %			
DFA Continental Small		0.00%	0.00 %			
DFA Intl Small Cap Value		0.00%	0.00 %			
DFA Large Cap International		0.00%	0.00 %			
DFA US Large Company Portfolio		0.00%	0.00 %			
Vanguard Total Stock Index		0.00%	0.00 %			
DFA US Large Value		0.00%	0.00 %			
Vanguard Wellington		0.00%	0.00 %			
Blackrock Total Return Insti		0.00%	0.00 %			
Columbia Corporate Income Fund Y		0.00%	0.00 %			
Met Life Stable Value Fund	details	0.00%	0.00 %			
Victory Emerging Markets Small Cap I		0.00%	0.00 %			
Victory Fund For Income		0.00%	0.00 %			
Didman Sachs Commodity Strategy		0.00%	0.00 %			
DFA US Micro Cap		0.00%	0.00 %			
		0.00%	0.00 %			
DFA US Small Company						
DFA US Small Value		0.00%	0.00 %			



