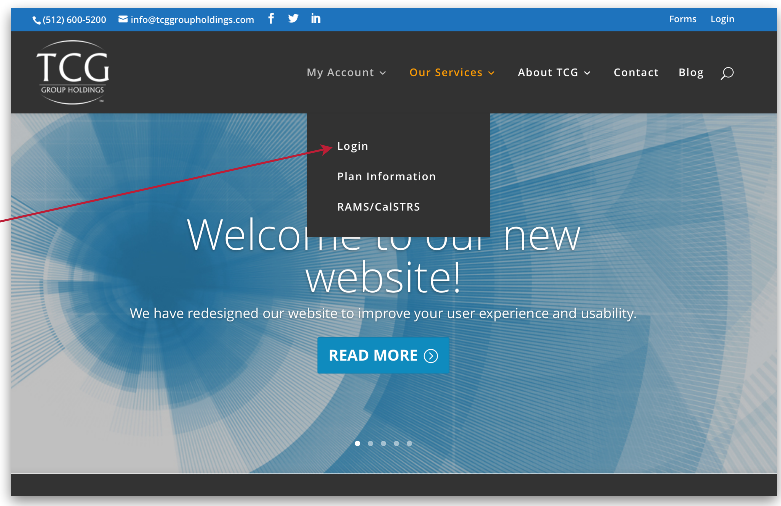
457(b) Plan Enrollment Instructions for ***New Users***

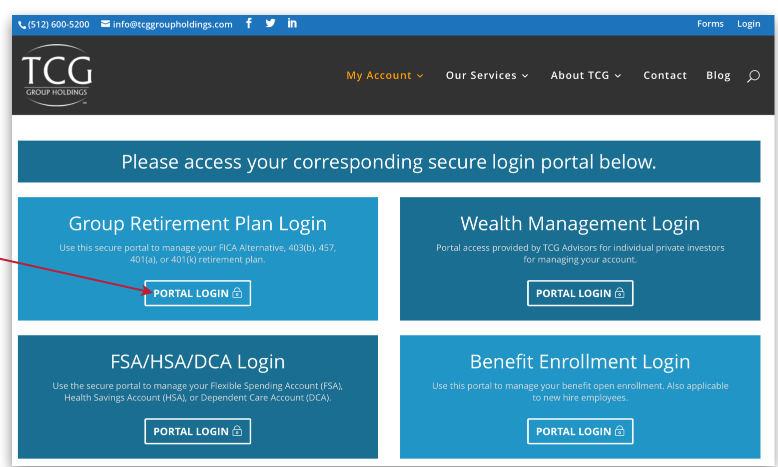
These instructions are for **NEW users** creating a traditional 457(b) account.

TRADITIONAL 457(b): This plan automatically deducts part of your salary into the retirement savings plan **before** taxes are taken out. The money grows tax-deferred until it's withdrawn—then the taxes come due.

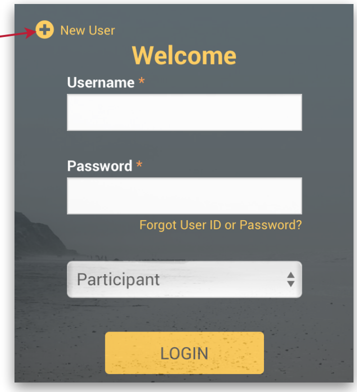
1. Go to www.tcgservices.com to set up your salary deferral (contribution amount) and allocation. Click on **My Account;** then click **Login**.



2. Select **Group Retirement Plan Login** Portal.

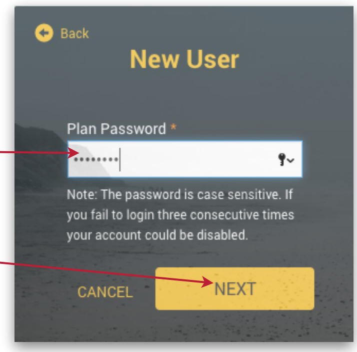


3. **NEW USERS** click **New User.**



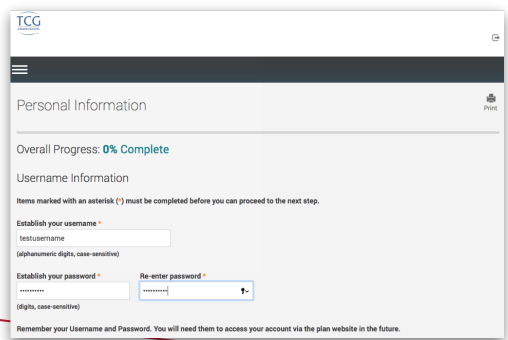
4. **NEW USERS** enter your (case sensitive)
Plan Password*;
click **NEXT.**

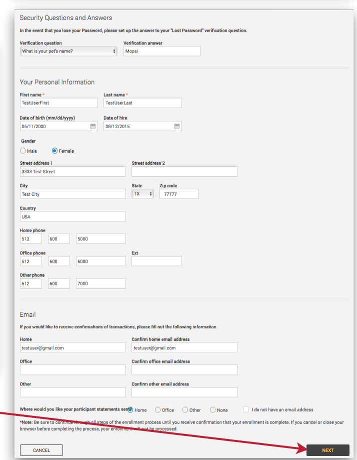
GISD Plan Password: garla457



* If you do not know your Plan Password, scroll lower in the gray box and click on your state's 457(b) plan.

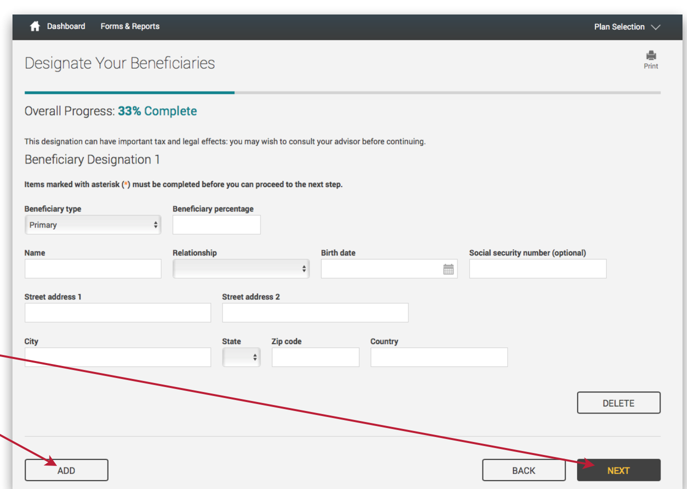
5. Create your Username and Password; enter all personal information; then click **NEXT**.





6. Designate your beneficiaries on this screen. After you insert your Primary beneficiary's information, click **ADD** to add additional beneficiaries.

Click **NEXT** when you are done.

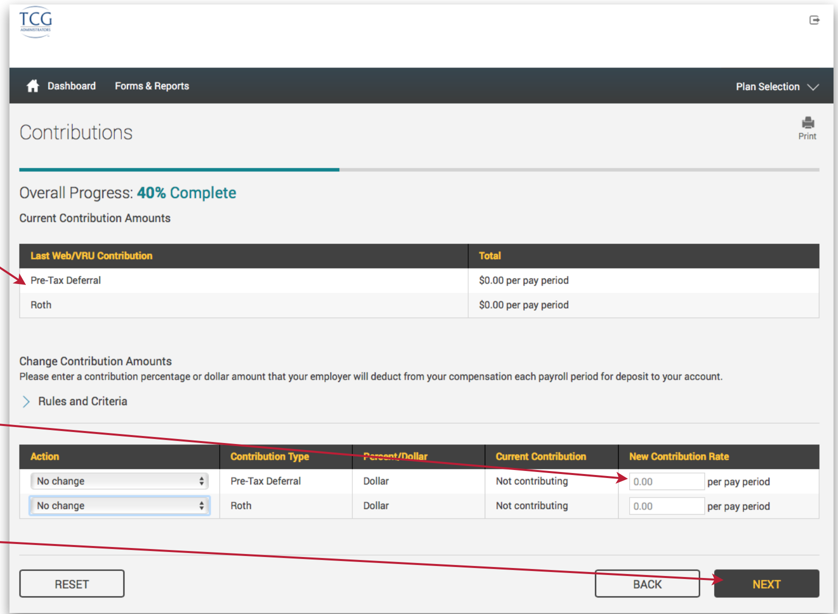


7. **<u>Contributions</u>**
Select your selection from the drop down box— **Pretax**

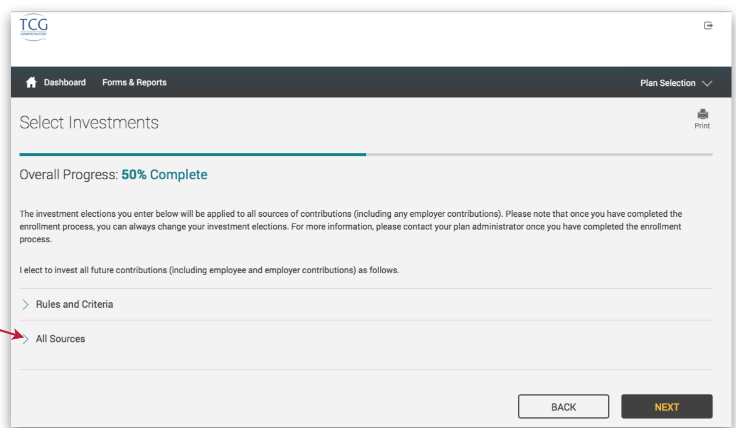
Enter the contribution dollar amount per pay period. (If allowed by your district, you may select y our funds by percentages.)

Click **NEXT.**

Please note that the contribution amount is

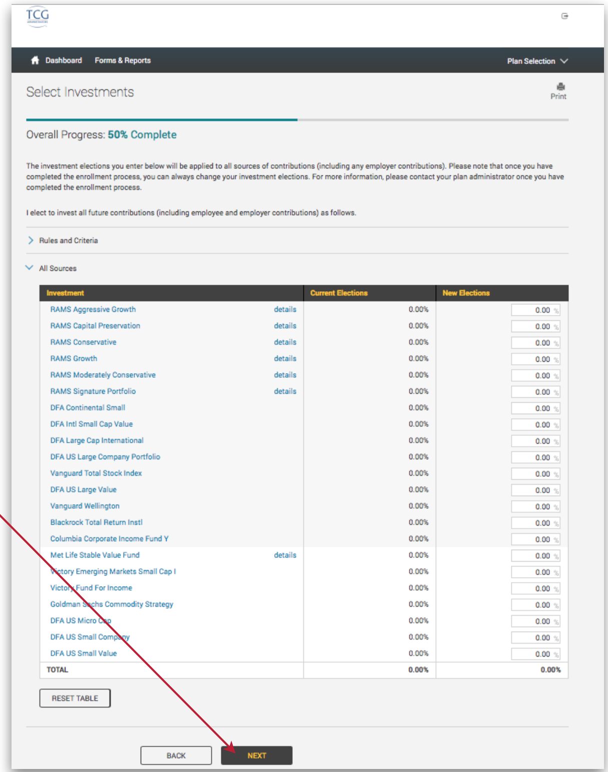


8. Click **All Sources** to reveal the funds available.



9. Here you will apply the dollar amount (or percentage) of your contribution to the investment(s) of your choice.

   Once you are satisfied with your choices and your total at the bottom of the page equals 100%, click **NEXT.**



TCG

Dashboard Forms & Reports Plan Selection

Select Investments

Print

Overall Progress: **50% Complete**

The investment elections you enter below will be applied to all sources of contributions (including any employer contributions). Please note that once you have completed the enrollment process, you can always change your investment elections. For more information, please contact your plan administrator once you have completed the enrollment process.

I elect to invest all future contributions (including employee and employer contributions) as follows.

Rules and Criteria

All Sources

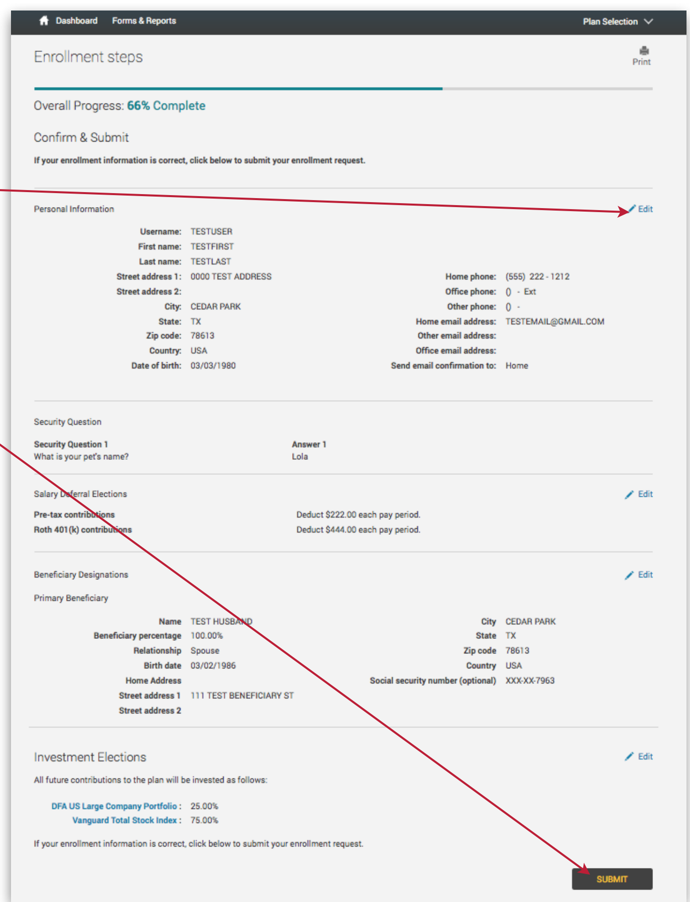
Investment		Current Elections	New Elections
RAMS Aggressive Growth	details	0.00%	0.00 %
RAMS Capital Preservation	details	0.00%	0.00 %
RAMS Conservative	details	0.00%	0.00 %
RAMS Growth	details	0.00%	0.00 %
RAMS Moderately Conservative	details	0.00%	0.00 %
RAMS Signature Portfolio	details	0.00%	0.00 %
DFA Continental Small		0.00%	0.00 %
DFA Intl Small Cap Value		0.00%	0.00 %
DFA Large Cap International		0.00%	0.00 %
DFA US Large Company Portfolio		0.00%	0.00 %
Vanguard Total Stock Index		0.00%	0.00 %
DFA US Large Value		0.00%	0.00 %
Vanguard Wellington		0.00%	0.00 %
Blackrock Total Return Instl		0.00%	0.00 %
Columbia Corporate Income Fund Y		0.00%	0.00 %
Met Life Stable Value Fund	details	0.00%	0.00 %
Victory Emerging Markets Small Cap I		0.00%	0.00 %
Victory Fund For Income		0.00%	0.00 %
Goldman Sachs Commodity Strategy		0.00%	0.00 %
DFA US Micro Cap		0.00%	0.00 %
DFA US Small Company		0.00%	0.00 %
DFA US Small Value		0.00%	0.00 %
TOTAL		0.00%	0.00%

RESET TABLE

BACK NEXT

10. Review all entries. Make any changes using the **Edit** buttons.

    Click **SUBMIT** when you are satisfied.



Dashboard Forms & Reports Plan Selection

Enrollment steps

Print

Overall Progress: **66% Complete**

Confirm & Submit

If your enrollment information is correct, click below to submit your enrollment request.

Personal Information Edit

Username: TESTUSER
First name: TESTFIRST
Last name: TESTLAST
Street address 1: 0000 TEST ADDRESS
Street address 2:
City: CEDAR PARK
State: TX
Zip code: 78613
Country: USA
Date of birth: 03/03/1980

Home phone: (555) 222 - 1212
Office phone: () - Ext
Other phone: () -
Home email address: TESTEMAIL@GMAIL.COM
Other email address:
Office email address:
Send email confirmation to: Home

Security Question

Security Question 1
What is your pet's name?

Answer 1
Lola

Salary Deferral Elections Edit

Pre-tax contributions Deduct $222.00 each pay period.
Roth 401(k) contributions Deduct $444.00 each pay period.

Beneficiary Designations Edit

Primary Beneficiary

Name TEST HUSBAND
Beneficiary percentage 100.00%
Relationship Spouse
Birth date 03/02/1986
Home Address
Street address 1 111 TEST BENEFICIARY ST
Street address 2

City CEDAR PARK
State TX
Zip code 78613
Country USA
Social security number (optional) XXX-XX-7963

Investment Elections Edit

All future contributions to the plan will be invested as follows:

DFA US Large Company Portfolio : 25.00%
Vanguard Total Stock Index : 75.00%

If your enrollment information is correct, click below to submit your enrollment request.

SUBMIT

11. Well done! You are finished!