Please log into <u>www.ffga.com</u> and click on "Login" on the top right hand corner and then choose "HSA/FSA Login" under Individuals.



## On the next page, click on "Register"



866-853-3539



## 

## **IMPORTANT NOTICE**

## UPDATED LOGIN PROCESS

On Monday, Nov. 12, we streamlined the log-in process, reducing log-in stress for our Flex and Health Savings Account customers. The system enhancements will allow you to have one set of credentials for your online FSA/HSA portal and our mobile app.

Due to this change, all customers are required to register their account. Previous logins no longer work. However, if you are using our mobile app or registered after Monday, Nov. 12, you do not need to register again.

To register, you will need to enter either your Employer Name or 16-digit First Financial Benefits MasterCard number. You will then be prompted to enter your 9-digit Social Security Number without dashes. You will be prompted to create a User Name and Password. When you near the bottom of the screen, please choose 'Employer Name' for Registration ID and then type the name of your district in the next box. The Employee ID will be your full SSN with no spaces or dashes.

First Financial Administrators, Certification and Byenne		866-853-3539			
					SIGN IN
Registration					
		STEP 1 STEP 2	STEP 3		
Ø	Username *		(j)	Username must be between 6 and 12 characters long alphanumeric value	
ම	Password *			A valid password must contain between 8 and 16 characters. A password must contain 3 of the following types of character • AN UPPER CASE LETTER • Lower case later.	2
৩	Password Strength		(j)	Sover case letter Special Character (%, !, @@, etc.) A number	
	Confirm Password *			The same character repeating 3 or more times The word "password" The username	
	First Name *			Spaces	
	Initial				
	Last Name *				
Â	Email *				
	Registration ID	Employer Name 🗸		Employee ID was assigned by your Administrator and could your Health Plan Member Number, Social Security Number,	be an
<u>A</u> F	Employer Name *	CONROE ISD 🗸	Administrator.	Administrator.	ur se
E	Employee ID *			contact your Administrator.	30
	l accept <u>Terms of l</u>	Use			
				X CANCEL VEXT	

Please contact Tech Support at 866-853-3539 Option #3 if you have any questions or need assistance.