



How to enroll with Guardian Anytime®

How to enroll in Guardian benefits

Step 1 Go to guardianlife.com/login and click on "Register", then select "Guardian Anytime". You will need to enter your Last name, Date of birth and Member ID to complete your registration.

You must be registered for Guardian Anytime to enroll online.

If your plan administrator provided Guardian with your email address, you will receive an email inviting you to register and complete your enrollment. If you do not receive an email invitation, you can register directly at guardianlife.com/login.

Step 2 Login to Guardian Anytime with the new user ID and password created during registration. Click "Get Started".

Step 3 You will be prompted for the following for each employee benefit:

- Provide information
- Select benefits
- Review and submit

Guardian Anytime

- Enroll and make changes to benefits, including:
 - Update contact information
 - Update dependent information
- Estimate dental care costs
- Check claim status
- Find a provider
- Receive email alerts when claims are paid or information is available online
- View, download, and print materials:
 - Benefit summaries
 - Forms
 - Certificate booklets
 - Member ID cards
 - Provider directories

The screenshot shows the Guardian Anytime enrollment interface. At the top, it says 'Guardian' and 'Benefits'. The main heading is 'Cover Yourself with Guardian'. Below this, it displays 'Group ID: 00358028' and 'Division ID: 0004'. A message says 'Hello Gloria, Here is where you can learn about and enroll in the employee benefits your company, SAMPLE GUARDIAN is offering you through The Guardian Life Insurance Company of America.' There are five buttons for selecting benefits: Life Insurance, Dental, Vision, Disability, and Supplemental Health. A section titled 'Enrollment due:' states 'You have until 06/02/2021 to make your selections. If you have questions that aren't answered here, please contact your plan administrator.' Below that is a 'Checklist' section with a blue checkmark icon, listing 'Date of birth', 'Address (if different from yours)', and 'Full-time Student Status'. At the bottom, there are three numbered steps: 1. Provide Information, 2. Select Benefit(s), and 3. Review & Submit. A 'Get Started' button is circled in red at the bottom right.

The Guardian Life Insurance Company of America

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guardianlife.com

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