



Online Account Access - Employee Portal

Login

If you have not created a user account or login before, you will need to register as a new user.

- 1. Visit login page: clients.manhattanlife.com
- 2. Click "Register Now"
- 3. Complete each step to register





Dashboard

•nce logged in, view a full list of your policies, beginning with each policy number followed by its basic details. Select a policy for complete details.

Policy Details

See your premium, payment frequency, riders on the policy, and payments. Additionally, view policy participants and access online forms and PDF form downloads.



| Conclusion (Information (Info

Policy Assisstance

Get help managing your policies with the contact information provided and view records of correspondence.

Employee / Member Services

- Member Customer Service 855-448-6982
- Employee Portal: -ManhattanLife Client Services
- Access to policy numbers, basic plan details and full member certificate.
- Claims Methods
 - Email: vbclaimssubmissions@manhattanlife.com
 - Fax: 1-502-405-7107
 - Mail: ManhattanLife, PO Box 926169 Houston, TX 77092
 - Telephonically: 855-448-6982 for wellness and maternity express claims.
 - Via online employee portal: www.Manhattanlife.com
 - Via mobile app Easy Upload by ManhattanLife
 - Link to ManhattanLife claim forms a:

<u>ManhattanLife > Employers > Group Products > Claim Forms</u>