



# How to enroll with Guardian Anytime®

## How to enroll in Guardian benefits

**Step 1** Go to [guardianlife.com/login](https://guardianlife.com/login) and click on "Register", then select "Guardian Anytime". You will need to enter your Last name, Date of birth and Member ID to complete your registration.

You must be registered for Guardian Anytime to enroll online.

If your plan administrator provided Guardian with your email address, you will receive an email inviting you to register and complete your enrollment. If you do not receive an email invitation, you can register directly at [guardianlife.com/login](https://guardianlife.com/login).

**Step 2** Login to Guardian Anytime with the new user ID and password created during registration. Click "Get Started".

**Step 3** You will be prompted for the following for each employee benefit:

- Provide information
- Select benefits
- Review and submit

## Guardian Anytime

- Enroll and make changes to benefits, including:
  - Update contact information
  - Update dependent information
- Estimate dental care costs
- Check claim status
- Find a provider
- Receive email alerts when claims are paid or information is available online
- View, download, and print materials:
  - Benefit summaries
  - Forms
  - Certificate booklets
  - Member ID cards
  - Provider directories

The screenshot shows the Guardian Anytime enrollment interface. At the top, it displays the Guardian logo and a user profile icon. Below the logo, the page is titled "Benefits" and "Cover Yourself with Guardian". It shows the user's Group ID (00358028) and Division ID (0004). A message from "Hello Gloria" welcomes the user and provides instructions on how to enroll. There are five buttons for selecting benefits: Life Insurance, Dental, Vision, Disability, and Supplemental Health. A "Get Started" button is circled in red. To the right, there is an "Enrollment due:" section with a deadline of 06/02/2021 and a "Checklist" section with a list of required information: Date of birth, Address (if different from yours), and Full-time Student Status.

The Guardian Life Insurance Company of America

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