

2025-2026 Mandatory Open Enrollment for Medical Plans and Voluntary Products

April 22, 2025 through May 21, 2025



All Benefit Eligible Employees are Required to Participate

Failure to attend a scheduled enrollment session will result in no benefits elected for the 2025-2026 plan year.

Coverage Effective Date September 1, 2025

Date		Campus	Time
Monday	21-Apr	District Holiday	
Tuesday	22-Apr	Hidden Cove Elementary	8:00am - 3:30pm
Wednesday	23-Apr	McNair Middle School	7:30am - 3:30pm
Thursday	24-Apr	Indian Creek Elementary	8:00am - 3:30pm
Monday	28-Apr	Spicewood Park Elementary	8:00am - 3:30pm
Tuesday	29-Apr	Big Country Elementary	8:00am - 3:30pm
Wednesday	30-Apr	Sun Valley Elementary	8:00am - 3:30pm
Thursday	1-May	Sky Harbour Elementary	8:00am - 3:30pm
Friday	2-May	District Holiday	
Monday	5-May	Southwest High School	8:15am - 4:15pm
Tuesday	6-May	Southwest Legacy High School	8:15am - 4:15pm
Wednesday	7-May	CAST Stem at Palo Alto College	8:00am - 1:00pm
Wednesday	7-May	Crossroads, Central Office & All Depts. in Bldg. 800	8:00am - 4:00pm
Thursday	8-May	HR Staff & Surrounding Depts. Bldg. 201 (Cafeteria)	7:30am - 4:30pm
Friday	9-May	Transportation	8:00am - 11:00pm
Friday	9-May	Maintenance /PD	12:00pm - 3:00pm
Monday	12-May	McAuliffe Middle School/Aquatics	7:30am - 3:00pm
Tuesday	13-May	Resnik Middle School	7:30am - 3:00pm
Wednesday	14-May	Scobee Middle School	7:30am - 3:00pm
Thursday	15-May	Medio Creek Elementary	8:00am - 3:30pm
Friday	16-May	Bob Hope Elementary	8:00am - 3:30pm
Monday	19-May	Southwest Elementary	8:00am - 3:30pm
Tuesday	20-May	Kriewald Elementary	8:00am - 3:30pm
Wednesday	21-May	Elm Creek Elementary	8:00am - 3:30pm

***Custodians and Food Service employees should meet at their assigned campus meeting.**

****Any employee who misses the scheduled open enrollment date for their campus or department can attend any of the other scheduled session listed above.**