

# SUBSTITUTE BENEFIT ENROLLMENT INFORMATION



**\*SUBSTITUTES CAN ENROLL IN TRS MEDICAL WITHOUT DISTRICT CONTRIBUTION\***



## TAKE TIME TO REVIEW MEDICAL BROCHURES and PLAN DOCUMENTS

[www.benefits.ffga.com/desotoisd/medical/](http://www.benefits.ffga.com/desotoisd/medical/)

**\*Remember, as a substitute you do not qualify  
for district contribution and will be  
responsible for the entire cost of the monthly  
TRS Medical Premiums**

## MEDICAL PLAN INFORMATION:

- BCBS is the medical provider
- ActiveCare-HD
- ActiveCare Primary
- ActiveCare Primary+

If you plan to elect ActiveCare Primary or Primary+ you will need to choose a Primary Care Physician prior to your enrollment. **We will not be able to search providers during your enrollment call.**

<https://www.bcbstx.com/trsactivecare/doctors-and-hospitals>

If you are electing ActiveCare HD this is an open network and you are not required to designate a Primary Care Physicians.

## HOW DO I ENROLL IN THE TRS MEDICAL PLAN?

Schedule a benefit call within 31 days of hire as a DeSoto ISD substitute. No exceptions will be made for enrollment outside of your allotted enrollment window.

- Visit the appointment scheduler [www.enrolltoday.timetap.com/#/](http://www.enrolltoday.timetap.com/#/) and chose an available date that works for you to receive a call **(this appointment takes less than 15 minutes)**

## WHO DO I CONTACT FOR HELP?

- For Medical questions or provider information contact BCBS at Phone: 866-355-5999 or visit <https://www.bcbstx.com/trsactivecare/>
- Appointment Assistance or New Hire Questions Victoria Joye at [victoria.joye@ffgga.com](mailto:victoria.joye@ffgga.com) or 281.272.7629 Karen Martinez at [karen.martinez@ffga.com](mailto:karen.martinez@ffga.com)

